

Job Title:	Lawyer	Department: Legal Services
Reporting to:	Director of Advisory and Legal Services (London)	Staff: (number supervised if any) None
Role Purpose:	1. To assist the Director of Advisory and Legal Services in the management of clinical negligence litigation, regulation, advisory and other member representation. 2. To handle delegated clinical negligence litigation unsupervised. 3. Assist in regulatory cases.	
Content:	1. Clinical negligence litigation 2. Regulation 3. Health law and advice 4. Litigation management 5. Some advocacy desirable – procedural/ Coronial	
	Key Tasks:	
	Task <ul style="list-style-type: none"> • Litigation • Professional regulation • Inquest • Advisory • Administration, contributing to business development and CPD 	% time 60 15 10 5 10
Working Relationships:	Internal <ul style="list-style-type: none"> • Legal Services • Medico-legal advisers • Dento-legal advisers • Other MDDUS depts. 	External <ul style="list-style-type: none"> • Members • Other lawyers/ Counsel • Statutory bodies • Coroners • Expert witnesses
Decision Making Authority:	Financial In accordance with MDDUS Scheme of Delegation	Non-Financial Contribution to department protocols and working practices
Financial Impact:	Effective litigator to minimise legal time commitment and reduce adverse cost	
Person Specification:	Key Performance Competencies <ul style="list-style-type: none"> • Self-reliant litigator • Confident and precise worker • Experience of Civil Procedural Rules • Some advocacy potential • Some relevant experience of Health Law useful • Sound communication and negotiating skills 	

	Essential Knowledge	
	<ul style="list-style-type: none"> • Civil Procedural Rules • Health law 	
	Behavioural Competencies	
	<ul style="list-style-type: none"> • Self-motivated and hard working • Personable • Good communicator • Effective working in small team • Maturity of outlook • Awareness of equality and diversity • Flexible approach 	
Qualifications:	Minimum required Qualified Lawyer with 2-4 PQE experience and relevant training	Working towards
Other Features		
Prepared by:	Emma Parfitt, Director of Advisory and Legal Services	Date: May 2012 – updated August 2013 and 18 July 2018